



DEPARTMENT OF THE ARMY
HEADQUARTERS EASTERN REGION
UNITED STATES ARMY CADET COMMAND
BUILDING 203, OLD IRONSIDES AVENUE
FORT KNOX, KY 40121-5610

REPLY TO
ATTENTION OF:

ATOE-PA

5 May 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Eastern Region Policy Letter 9 - **Administrative Grievance System**

1. References.

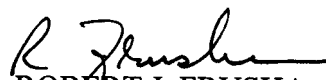
- a. USAARMC 690-4, Civilian Personnel Handbook, 15 May 1998.
- b. USAARMC Pam 690-10, Administrative Grievance System, 23 February 1995.

2. Purpose. Provide command policy for grievance procedures within Eastern Region.

3. Eastern Region will follow guidance established in USAARMC Pam 690-10 toward resolution of grievances filed by all non-bargaining unit civilian employees.

4. Eastern Region's Civilian Incentive Awards Board will review grievances and supporting evidence. Upon written request, the employee will be provided the opportunity to address the board and present information in support of the grievance. The board will consider the grievance and supporting material when providing a recommendation to the Commander, Eastern Region.

5. "COMMITTED TO EXCELLENCE!"


ROBERT J. FRUSHA
COL, IN
Commanding

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